



**RASHMI JAISWAL**  
Practicing Company Secretary

42, Kali Temple Road  
Flat No. 8, Kolkata- 700026  
Mob.: +91 9748881454  
e-mail Id: [csrashmi67@gmail.com](mailto:csrashmi67@gmail.com)

**SWATI PROJECTS LIMITED**

**SECRETARIAL AUDIT REPORT**

1 For quarter Ended	31ST MARCH, 2016
2 ISIN	INE840I01014
3 Face Value	10/- each
4 Name of the Company	SWATI PROJECTS LIMITED
5 Registered Office Address	168 B JAMUNALAL BAJAJSTREET KOLKATA WB 700007
6 Correspondence Address	168 B JAMUNALAL BAJAJSTREET KOLKATA WB 700007
7 Telephone & Fax Nos.	9830077000
8 E mail Address	swatiprojects@rediffmail.com
9 Names of the Stock Exchanges where the company's securities are listed	1. CSE Limited

		Number of Shares	% of Total Issue Cap
10 Issued Capital		33,75,000	100%
11 Listed Capital(Exchange-wise) (as per company record)	CSE Limited	23,75,000	70%
12 Held in dematerialised form in CDSL			16,25,000
13 Held in dematerialised form in NSDL			7,50,000
14 Physical			10,00,000
15 Total No of shares (12+13+14)			33,75,000

16 Reasons for difference if any, between (10&11),(10&15),(11&15) : N A

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below

Particulars*	No of shares	Applied/Not Applied for listing	Listed Stock Exchanges (Specify names)	Whether intimated to CSDL	Whether intimated to NSDL	In-prin approval for SE (Specify names)
			NOT APPLICABLE			

\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)



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18 Register of Members is updated (Yes/No)  
if not, updated-up to which date

YES

19 Reference of previous quarter with regards to excess  
dematerialized shares, if any.

N A

20 Has the company resolved the matter mentioned in point  
no. 19 above in the current quarter? If not, reason why?

N A

21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending  
beyond 21 days with the reasons for delay

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	Nil	Nil	Nil
Pending for more then 21Days	Nil	Nil	Nil

22 Name Telephone & Fax No. of  
Compliance Officer of the Company

Shree Gopal Daga  
MAHNA SINGH ROAD, DAGA  
HOUSE, AMRITSAR 143006

23 Name Address Tel & Fax No Registration no. of the Auditor

Rashmi Jaiswal (CP No. 16091)  
42, Kali Temple Road  
Flat No. 8, Kolkata - 700026  
Phone: +91 9748881454

24 Appointment of common agency for  
share registry work, if yes (name &  
address)

NICHE TECHONOLOGIES PRIVATE LIMITED  
D-115, BAGREE MARKET, 71, B R B B ROAD  
KOLKATA - 700 001

25 Any other detail that the auditor may like to  
provide (e.g. BIFR company delisting from  
Stock Exchange, company changed its  
name etc.)

N A

For: Rashmi Jaiswal  
Practicing Company Secretary

*Rashmi Jaiswal*

Proprietor  
Membership No: 33640  
CP No: 16091



Place: Kolkata  
Dated: 18/04/2016